

MILLBURY CABLE TELEVISION COMMISSION MINUTES

Public Access Studio – Millbury High School – 12 Martin Street

Thursday March 19, 2015 – 7:15 p.m.

Present: Mary Krumsiek; Richard Carew; Jeffrey Dore; Robert Sullivan; Public Access Director Kevin Krassopoulos *ROGER*

Absent: Frank Irr; ~~Roger Desrosiers~~; Paul DiCicco

Chairman Krumsiek opened the meeting at 7:27 p.m.

RULES & REGS

Chairman Krumsiek said it is important and we need to start; we have never done them. Rich said they discussed having the town's legal counsel look into a contract that we should have people sign, and he asked about the FCC and the federal level. Per Kevin, because we are cable and not broadcast those rules do not apply. People still have to pay to receive our channels; they can't get it with an antennae. Bob said you can produce a show with guests but you cannot ask for a certain time slot. Kevin controls what time and day a show airs, but he cannot control the content. Jeff asked if local communities communicate with each other regarding shows that they do; Kevin said they don't actively communicate but he is friendly with those in the surrounding communities and can reach out to them. Jeff asked if we can solicit rules & regs from them; Kevin has already received all the rules & regs from them.

Kevin has people sign a cablecast request form annually, unless the submission is for a one-time show. All shows not produced here are signed for by a resident. When it is signed and submitted it takes the responsibility off of the town. Jeff asked about the Sutton channels but Kevin said those town's channels have nothing to do with us. Bob asked if somebody has a program do the actors or actresses have to sign stating that they knew that they were going to be in this program and they consented. Kevin said we have a talent release form. Bob asked about the upcoming candidates' interview night and we don't know what will be said. Kevin said it is taped and the producer can make the call about editing. Kevin airs what is filmed. This is different from government meetings which are live and cannot be edited. Mary said we will keep this on the agenda.

DIRECTOR'S REPORT

Last month Frank asked how the cable companies feel about putting shows on the internet for everyone to see. Kevin emailed Charter and the reply stated that they don't really want you to do it but they won't stop you from doing it.

Do we want to stream our 3 channels 24/7 on the web, or do we just want to do VOD (video-on-demand) for particular programs (i.e. Selectmen meetings). Who decides what is going to be VOD? We use PEG media which is a website used by and for other access centers to be able to view and download shows. We have some shows on YouTube as a test, and we can keep the YouTube going and link that to our website, or we can have a direct link to our playback system and you can watch any show any time you want. It can greatly affect the cable companies' bottom line. Kevin checked and found that Charter TV3, which is exclusively for Charter customers, is on the web.

Kevin brought it up because it directly concerns the playback upgrade. Mary said do just VOD now; Rich agrees that VOD is the place to start – it save money on the service (not paying for live streaming) and it lessens the wave towards the potential loss of funding because people are

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leaving cable. Kevin will get a new quote that eliminates video streaming. He now has quotes from Telvue and Tightrope, and is awaiting Leightronix (which we use now - the 1990 version). Rich asked where do we draw the line for VOD; do we have VOD ready that same evening? Kevin said we can make a stipulation that we wait until Fridays. Currently we tape meetings during the week and on Friday they are uploaded and scheduled that night for playback. The School Committee plays back on the school's channel 6 times only on the weekends for 2 weeks; 12 showings that are always on at the same time.

High School Media Center

This has been discussed for years; we now have a quote to build out the new media center and hope to have it done this summer. The install is approximately \$30,000. We will get a new switcher and use the current cart, and new cameras will be mounted. Audio cables would be run and plugged into a patch panel. We control all 3 camera remotely, and use the Anycast to switch and add graphics. It will be HD but we still have to downgrade for playback. We will be using the current audio mixer and current microphones. Rich said it is a versatile space, and we need to mount the cameras so they can be used in various ways. Kevin said the salesman will bring an engineer and Kevin will be there to see where the cameras would be mounted. He would like to use a direct feed from the overhead, like we do at the Municipal Office Building; it is a huge difference getting it off the projector as opposed to shooting the screen. Kevin should have more info in the weeks to come.

Website – Kevin spoke to Stephanie today; he sent her pictures and text but has not seen the updated mock-up yet. He would like to roll out the website, Facebook and YouTube at the same time. We can use Facebook to post when new shows are being aired.

(Roger Desrosiers arrived at 8:12 p.m.)

“Fly Pack” – portable equipment for government meetings

The quote is \$36,819.00 for an Anycast, 2 remote controlled cameras, and hard shell cases (for portability and protection) for meetings that are not in a wired room. The question has come up about what is the legality of personal vehicles carrying this much equipment to a job site. Mary thinks it is covered under the town's insurance binder. Rich asked when someone takes equipment out now, who is liable. Mary says they sign off on it now if they are borrowing equipment. Rich asked Kevin if he would let anyone sign out the Anycast; Kevin said there would be no reason for someone to do this; if there comes a time when people want to film government meetings for us and we would start them off in rooms that are already wired.

NEW BUSINESS – None

OLD BUSINESS

Cable at the Transfer Station – It is installed and functional.

Cable in the Classrooms – It is ready to go; Charter brought 4 additional boxes (because they already have a free one); the boxes are wired but not wired to the classrooms. Roger asked if this should have already existed. Kevin said there is still work that needs to be done as it is not broadcasting in the classrooms yet. Kevin has offered to help but the school contact stated it is not a priority. Rich asked if the teachers know it is now there, and if we should make it known

to the teachers that this is available. Roger said that the outrage of the fall has turned into a complacency of "this is the way it is"; Roger thinks it should come from administration that this is available. Kevin said maybe once the IT Department finishes the hookup they would notify the teachers. Kevin is here and willing to help, and would just like to have an answer when someone comes to him to ask why it is not working yet. The best part of the whole thing is that the boxes are here; if it takes a while to connect them, the bulk of the work is done.

NEXT MEETING is Thursday April 16th at 7:15 p.m. here in the studio.

PREVIOUS MINUTES

Motion made by Robert Sullivan, seconded by Jeff Dore to approve the meeting minutes of February 19, 2015. **Motion** carried unanimously.

ADJOURNMENT

Motion made by Richard Carew, seconded by Jeffrey Dore to adjourn the meeting at 8:35 p.m. **Motion** carried unanimously.

Respectfully submitted,

Joyce Sampson




Mary Krumsiek, Chairman

Frank Irr, Vice Chairman



Robert Sullivan, Clerk

Richard Carew



Roger Desrosiers



Paul DiCicco



Jeffrey Dore